## Northfield United Methodist Church
## Director of Family Ministries

**Status:** Part-time
**Hours:** Approximately 30 hours per week, including Sunday mornings and Wednesday afternoons/evenings during the program year; two Sunday mornings per month during the summer; and occasional evenings, weekends, retreats, and mission/service trips.
**Reports to:** Lead Pastor
**Compensation:** $42,000 to $47,000, depending upon experience and qualifications, plus 15% health/retirement benefit and PTO.

**Position Purpose**
The Director of Family Ministries develops ministries that enable children, youth, and caring adults to grow in faith, build relationships, and participate in the life and mission of Northfield United Methodist Church.

Working collaboratively with the pastor and laity, the Director leads and develops children and youth ministries, recruits and equips others for leadership, and creates opportunities for participation in the congregation and wider community. The Director helps identify needs and opportunities, test new approaches, and develop the relationships and structures needed for ministry growth.

**Children's Ministries**
The Director will:
- Develop and coordinate faith formation and community-building opportunities for children, including Children's Church on Sunday mornings, KidConnect on Wednesday afternoons, seasonal activities, and summer offerings.
- Build relationships with children, families, and caring adults.
- Offer the children's message approximately twice per month during worship.
- Create intergenerational opportunities for children and adults to serve in the wider Northfield community.
- Oversee and support the nursery, including the nursery coordinator.
- Select and adapt curriculum and other resources consistent with the theology, mission, values, and beliefs of Northfield United Methodist Church.
- Participate in the Minnesota Annual Conference Children's Ministries Collective.

**Youth Ministries**
The Director will:
- Develop and coordinate faith formation and community-building opportunities for youth, including youth group on Wednesday evening, service experiences, and occasional retreats.
- Build relationships with youth and their families that cultivate belonging and participation in the wider life of the congregation.
- Develop and lead summer youth service, faith formation, and/or mission opportunities.
- Assist the pastor with confirmation.

- Create intergenerational opportunities for youth and adults to serve in the wider Northfield community.

**Leadership & Administration**
- Provide direct leadership while recruiting, equipping, and developing volunteers.
- Recruit, supervise, and support college student interns.
- Communicate regularly with children, youth, families, volunteers, and the congregation about ministries, activities, and opportunities for participation.
- Collaborate with the pastor, staff, and lay leaders to connect family ministries with worship and the congregation's broader mission and ministry.
- Ensure Safe Gatherings and other applicable church policies and practices are implemented and followed.
- Manage assigned ministry budgets and resources responsibly and maintain accurate ministry and participant records.

**Qualifications**
The successful candidate will demonstrate:
- Experience and skill in working with children and youth.
- Experience in developing ministries for children and youth.
- The ability to relate well to children, youth, and families.
- Ability to recruit, mentor, and develop volunteers and emerging leaders.
- Strong organizational and communication skills.
- Creativity, initiative, and adaptability, with a growth mindset.
- The ability to collaborate with the pastor, staff, families, college student interns, and volunteers.
- A commitment to supporting the inclusive theology, mission, values, and beliefs of Northfield United Methodist Church.

Relevant education and experience in ministry, education, youth or family work, community engagement, or related fields preferred.

**Application Process**
Interested candidates are invited to submit a cover letter and résumé to:
Rev. Donna Dempewolf, Lead Pastor
Northfield United Methodist Church
ddempewolf@northfieldumc.org

Applications will be reviewed as they are received.